

## Personal Service Guarantee

To: \_\_\_\_\_

I am dedicated to providing professional, courteous and responsive service. In order to fulfill this commitment, I agree to perform the following services:

1. Represent your best interest above all other parties, including my own, throughout the home buying process.\*
2. Keep all information about you confidential.
3. Inform you of any information I may have about a Seller's urgency to sell a property.\*
4. Advise you about the real estate market, procedures, customs, conditions, and contracts and make recommendations designed to assist you through this process.
5. Using all available methods, search to locate a home that will best suit your needs and wants.
6. Provide you with property information sheets on all homes listed for sale within your price range and description you want.
7. Show you any home that you are interested in at mutually agreeable times.
8. Advise us to advantages and disadvantages of purchasing homes that you view.
9. Assist you in estimating the market values of homes that are of interest to you.
10. Prepare offers and counter offers in your best interest.
11. Use my best efforts to negotiate the optimum price and terms for you.\*
12. Contact you as homes that meet your needs become available.
13. Fully disclose any limitations on my duties should you pursue purchase of an Exit Realty Citadel listing (Transaction Brokerage).
14. Obtain your written informed consent to Transaction Brokerage if the situation arises.
15. Fulfill my duties with professionalism, integrity and dedication.

As an EXIT REALTY CITADEL professional, I am 100% committed to providing the best possible service to all my client!

Date: \_\_\_\_\_ Signed: \_\_\_\_\_

\*The limitations described in the Halifax-Dartmouth Real Estate Board pamphlet "Working with a Real Estate Agent" will apply if you offer to purchase a home which is or has been listed with the brokerage which represents you.